

**Applicant:** Stephen Daryl Barnes  
**Application No.:** Not Yet Known

### **ABSTRACT**

A COMM Addin for Microsoft outlook, the COMM Addin adding a plurality of menu buttons to at least one page of Microsoft outlook viewable on a users screen, the menu buttons operable by the user, such that when the user receives a mail item in the users inbox operation of one button enables the user to reply to the mail item, forward the mail item, or create a new item entry and the mail item is respectively copied to the reply, forwarded message or new item entry, and further wherein the mail item is removed from the inbox.

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**IN THE ABSTRACT**

Please substitute the Abstract submitted herewith on a separate sheet for the Abstract appearing on the face sheet of the International Application as published.